

DTU

Application for Dispensation from the Master's Degree Rule

Kandidatreglen

How to use this form

If you already hold a master's degree, you are subject to the Master's Degree Rule and may apply for a dispensation only if exceptional circumstances apply and can be documented. Complete this form and attach a separate written statement together with your supporting documentation as appendices, then upload everything with your application on DANS.

Application deadlines for dispensation — EU/EEA applicants: 15 March (autumn intake) · 15 October (winter intake)

Application deadlines for dispensation — non-EU/EEA applicants: 15 January (autumn intake) · 15 September (winter intake)

1 Applicant Details

Full name	Date of birth (DD-MM-YYYY)
Email address	Journal number

2 Programme You Are Applying For

Programme

3 Details of Master's Degree Already Held

Title of master's degree already held	Institution and country
Date master's degree was completed	Field of study

Please note: dispensation under the Master's Degree Rule is granted only in exceptional cases. Even if granted, a dispensation does not guarantee admission — applicants who already hold a master's degree may only be offered a place if places remain after all qualified applicants without a master's degree have been considered.

4 Written Statement of Exceptional Circumstances

Do not write your statement in this form. Instead, prepare a separate written statement describing, in your own words, the exceptional circumstances forming the basis of your request and why you believe they justify a dispensation. Attach it to this form as an appendix and list it under Supporting Documentation below.

5 Supporting Documentation

List every document attached to this form as an appendix — including your written statement — as evidence for the circumstances described above. The burden of documentation rests with the applicant — DTU may request further information if needed.

No.	Description of document attached

6 Declaration and Signature

I confirm that the information provided in this form and in the attached statement and documentation is true and complete to the best of my knowledge. I understand that a granted dispensation does not guarantee admission to the programme, that my application will still be assessed against the programme's admission requirements, selection criteria and the availability of study places, and that DTU may request additional documentation to assess my case.

Place and date

Signature

Submission

Attach your written statement and supporting documentation to this form as appendices, then upload the complete form with your application on DANS, before the relevant application deadline.

Questions? Contact DTU Admissions.